



**Montessori Regional Charter School
Board of Trustees Meeting
January 21, 2021
Virtual Meeting**

Board Members Present:

Craig Palmer
Vanessa Wilkins
Jill Merritt

Michael Estrich
Melvyn Nair

Also in attendance: Mark Zielinski, CEO, Jane Binder, COO and Tom Pendleton, Board Solicitor.

Public in Attendance: None

Call to Order: Craig Palmer, President, called the meeting to order at 6:02pm and led the Pledge of Allegiance.

Public Comment: None

Approval of Minutes:

Motion to approve minutes of the December 3, 2020 Board Meeting:

Moved by: Melvyn Nair Seconded by: Michael Estrich

Motion passed by the following roll call vote:

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|-----------|
| Y | -- | Y | Y | Y | Abstained |

*Vanessa Wilkins abstained from vote due to absenteeism at December 3, 2020 meeting

NEW BUSINESS

Motion to approve items on Consent Agenda:

Moved by: Jill Merritt Seconded by: Michael Estrich

Motion passed by the following roll call vote:

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|-----------|
| Y | -- | Y | Y | Y | Abstained |

*Vanessa Wilkins abstained from vote due to conflict of interest

Motion to reappoint Trustees for 2021:

Vanessa Wilkins to a 3rd term for one year

Melvyn Nair to a 2nd 3-year term

Jill Merritt to a 2nd 3-year term

Moved by: Michael Estrich Seconded by: Craig Palmer

Motion passed by the following roll call vote:

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|---------|
| Y | -- | Y | Y | Y | Y |

Motion to approve and accept 2021 Executive Committee assignments:

Craig Palmer, President

Michael Estrich, Vice President

Jill Merritt, Secretary

Vanessa Wilkins, Treasurer

Moved by: Melvyn Nair

Seconded by: Michael Estrich

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|---------|
| Y | -- | Y | Y | Y | Y |

Motion to approve and accept the 2021 Grievance Committee:

Craig Palmer

Michael Estrich

Melvyn Nair

Moved by: Vanessa Wilkins

Seconded by: Jill Merritt

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|---------|
| Y | -- | Y | Y | Y | Y |

Motion to approve and accept the 2021 Trustee Search Committee:

Craig Palmer

Michael Estrich

Jill Merritt

Moved by: Michael Estrich

Seconded by: Melvyn Nair

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|---------|
| Y | -- | Y | Y | Y | Y |

ORGANIZATIONAL EXCELLENCE & STUDENT ACHIEVEMENT

CEO Report: Mark Zielinski

Motion to accept Revised Health and Safety Plan:

Moved by: Michael Estrich

Seconded by: Jill Merritt

Motion passed by the following roll call vote:

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|---------|
| Y | -- | Y | Y | Y | Y |

Motion to approve and accept implementation of Committee of the Whole meetings:

Moved by: Vanessa Wilkins Seconded by: Melvyn Nair

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|---------|
| Y | -- | Y | Y | Y | Y |

SCHOOL COMPLIANCE

Committee Reports

Financial Oversight

Motion to accept Financial Oversight Committee report:

Moved by: Jill Merritt Seconded by: Melvyn Nair

Motion passed by the following roll call vote:

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|---------|
| Y | -- | Y | Y | Y | Y |

Trustee Search Committee Report Out

Executive Session to discuss Personnel matters begins at 7:35pm

Executive Session ends, public session commences at 8:13pm

Motion to approve a salary adjustment for the Chief Operating Officer from \$121,965 to \$128,500 per year retroactive to July 1, 2019, for the pay period of July 1, 2019 to June 30, 2021 or until adjusted by the Board of Trustees.

Moved by: Michael Estrich Seconded by: Melvyn Nair

Motion passed by the following roll call vote:

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|---------|
| Y | -- | Y | Y | Y | Y |

Motion to approve a salary adjustment for the Chief Executive Officer from \$105,000 to \$110,250 per year retroactive to July 1, 2020, for the pay period of July 1, 2020 to June 30, 2021 or until adjusted by the Board of Trustees. A net bonus of \$1,500 shall be awarded and paid as part of the next payroll in recognition of the CEO meeting strategic goals set as part of the prior performance review.

Moved by: Melvyn Nair Seconded by: Michael Estrich

Motion passed by the following roll call vote:

| Estrich | Melaragno | Merritt | Nair | Palmer | Wilkins |
|---------|-----------|---------|------|--------|---------|
| Y | -- | Y | Y | Y | Y |

Public Meeting adjourned at 8:20pm


Jill Merritt, Board Secretary

2-18-2021
Date:

Recorded by: Michele Reed, Board Recorder
Submitted by: Jill Merritt, Board Secretary