

Montessori Regional Charter School  
Board of Trustees Meeting  
September 10, 2008

**Board Members Present:**

Mary Burrows	Ali Samuels	Charlie Witchcoff – left at 8:46
Mary Slusarz	Leesl Warren-7:10 pm arrival	Ken Gamble
Margo Wolfe	Chris Marsh	Joe Kaiser
Susan Carnes		

**Board Members not in attendance:** All Present

**Also in attendance:** Anthony Pirrello, CAO/Administrator, Jill Duncan, Teacher Liaison to the Board of Trustees, Tom Pendleton, Board Solicitor, Cheryl Schodt, Curriculum and Jane Binder, Administrative Assistant.

**Public in Attendance:** Cheryl Schodt

**Call to Order:** The meeting was called to order at 6:12 PM by Ken Gamble, Vice-President, leading the Pledge of Allegiance.

**Approval of Minutes:** Motion to approve minutes from August 13, 2008 minutes as revised:

Susan Carnes was present

Moved by: Ali Samuels

Seconded by: Chris Marsh

Motion passed by a show of hands 8-0

**Public Comment: None**

**Review of Charter Documentation:**

In preparation for Charter Renewal it was recommended that we review Charter documents to ensure compliance.

Reviewing Appendix G – Pupil Learning and Montessori as an innovative Curriculum.

The school has met AYP every year of the Charter.

The school has been engaged in a multi year alignment of curriculum to state standards.

Executive Session to discuss Personnel issues 6:56 pm

Public Session resumed at 8:21 pm

**CAO report – Anthony Pirrello** – see report (attached)

1. Enrollment as of 9-10-08: 209 students (Budgeted for 202)
2. Back To School Night 9-25-08 – Will the Board be sending a representative to speak?
3. Dates for Board Development:
  - Saturday, December 6, 2008 – Policy and Governance II
  - February 25-March 1, 2009 – AMS Conference (please email Leesl Warren if you are interested in attending)
  - Saturday, April 4, 2009 – Strategic Planning
4. Employment-

**Motion** to Approve and ratify the employment separation of Heidi Sheehan, Business Manager.

Moved by: Joe Kaiser                      Seconded by: Mary Slusarz

Motion passed by a show of hands: 9 For -1 -Against

**Motion** to Approve and ratify the employment of new hire Christine Duffin as Business Manager

Moved by: Charlie Witchcoff                      Seconded by: Margo Wolfe

Motion passed by a show of hands: 9 For - 1 Abstention

**Motion** to Approve and ratify the employment of new hire, Title One teacher, Paula Hannah.

Moved by: Charlie Witchcoff                      Seconded by: Margo Wolfe

Motion passed by a show of hands: 10 For – 0 Against

**Motion** to Approve and ratify the employment of new Special Education Teacher

Moved by: Chris Marsh      Seconded by: Mary Burrows

Motion passed by a show of hands: 10 For – 0 Against

**Motion** to Approve and ratify the employment of 5 new Teaching Assistants presented:

Moved by: Leesi Warren      Seconded by: Charlie Witchcoff

Motion passed by a show of hands: 10 For – 0 Against

**Finance Committee** – Chris Marsh

Review of statements show no unusual items in profit and loss

Review of Audit Report – Unqualified Opinion, notes that there are no material weakness in Internal Controls

Management Letter notes that there are opportunities for Improvement, notably a written policy for purchase orders and proper segregation of **duties**

**Old Business:** None

**New Business:**

Need to schedule a Human Resource meeting – Anthony will coordinate

Need to schedule a Strategic Planning meeting – Anthony to coordinate meeting for October

**Motion to adjourn:**

Moved by: Chris marsh

Seconded by: Ali Samuels

Motion passed by show of hands 9-0

Adjourned at 8:54 pm

**Page Four – September 2008 Board Meeting Minutes**

Recorded by: Jane Binder 9/10/08

Submitted by: Susan Carnes – Board Secretary