

Montessori Regional Charter School Board of Trustees Meeting February 21, 2007

Board Members Present:

Laura Mott	Stephanie Taylor	Leesl Warren
Charlie Witchcoff	Mary Burrows	Gerry Barron
Marty Maly	Tracy Wilczynski	Beth Iadeluca
Rob Petro	Alison Scarpitti	Mary Connerty

Board members not in attendance: Richard O'Dell

Also in attendance: Anthony Pirrello, Tom Pendleton, Heidi Sheehan

Call to Order: The meeting was called to order at 6:02 by Laura Mott, President, by leading the Pledge of Allegiance.

Public Comment: None

Committee Reports:

PTO Committee:

This committee report is provided on a quarterly basis, no report was given

Policy Committee:

This report was provided by Anthony.

- Policy committee completed a rough draft of the LEA policy which is needed for compliance monitoring by the Dept. of Special Education

Motion to accept the LEA policy as modified to meet the needs of MRCS.

Moved by: Mary Burrows

Seconded by: Marty Maly

Yes: 12

No: 0

Finance Committee; Treasurer's Report:

The report was presented by Beth Iadeluca

- Our cash flow is currently in good shape
- The line of credit has paid back in full
- All outstanding bills have been paid/current with accounts receivable
- The check detail was reviewed without question
- Bills to be paid were presented, reviewed without question and signed
- The checking account at FNB has been closed, new account opened with Northwest Savings Bank

Buildings and Grounds Committee:

This report presented by Charlie Witchcoff and Anthony Pirello.

- The committee met once this past month

- Discussion regarding several maintenance issues;
 - A. Increased/improved snow removal to allow for additional parking
 - B. Address heating issues on the basement/lower level
 - C. Discussion about traffic flow/parking and bus lanes; emphasized the importance of all drivers following the policies/procedures

Administrators /CEO Report;

Presented by Anthony Pirrello (Principal/CEO)

- Current enrollment total; 160: there are still three (3) openings in kindergarten
- Reviewed more detailed teacher salary structure
- Discussed the funds related to the new salary structure and it's impact on the budget and future capital spending projects such as the opportunity to purchase another building
- Reviewed website data/hits
 - A. Discussion regarding website updates
 - B. Suggestions include updating individual pages, adding current pictures, and adding enrollment information
- Presentation of a Broker agreement for the purpose of building search and acquisition, a standard broker agreement was distributed to the Board at large, the agreement would be in effect for one (1) year

Motion to accept the Broker Agreement with Jeffrey Johnson & Associates as presented.

Moved by: Laura Mott

Seconded by: Gerry Barron

Yes: 12

No: 0

Human Resources;

Committee report presented by Anthony Pirrello (Principal/CEO)

- Kimberly Down has been hired as the substitute for TA Jamie Saulsberry while she is taking an approved leave of absence. Kimberly's resume is on file in the office for review

Move to approve the hire of Kimberly Down as a substitute TA to fill the vacancy left while Jamie Saulsberry is on leave.

Motioned by: Laura Mott

Seconded by: Tracy Wilczynski

Yes: 12

No: 0

- Discussion regarding payment compensation for additional hours (over and above the summer work schedule; M-Th 8:00 to 12:00) Heidi Sheehan worked during the summer of 2006. Discussed the differences between exempt and nonexempt employees. Reviewed HR committee's recommendation for payment

Motion to pay Heidi Sheehan the total amount requested as payment for additional hours worked during the summer of 2006.

Moved by: Beth Iadeluca

Seconded by: Laura Mott

Yes: 10

No: 0

Abstain: 2

New Business;

- Tom presented/distributed “Ethics Standards for Charter School Trustees”, and the Statement of Financial Interests forms which need to be completed/signed by all Board members and returned by May 1, 2007
- Leesi Warren has been appointed to the Board to fill the vacancy left by the resignation of Annette Marshall. Discussion regarding the possibility of Annette returning to the Board at a later date. She has volunteered to remain on the policy committee

Old Business: None

Motion to adjourn:

Moved by: Stephanie Taylor

Yes: 12

Seconded by: Rob Petro

No: 0