

# Montessori Regional Charter School

## Board of Trustees Meeting

### November 8, 2006

#### Board Members Present:

Laura Mott	Stephanie Taylor	Gerry Barron
Charlie Witchcoff	Mary Burrows	
Annette Marshall	Beth Iadeluca	
Mary Connerty	Ali Scarpitti	

Board members not in attendance: Rob Petro, Marty Maly, Tracy Wilczynski  
Richard O'Dell

Also in attendance: Anthony Pirrello, Tom Pendleton, Jill Duncan

**Call to Order:** The meeting was called to order at 6:08 by Laura Mott, President, by leading the Pledge of Allegiance.

**Public Comment:** None

Introduction of newly elected Board member; Ali Scarpitti

#### Committee Reports:

##### Policy Committee:

Annette Marshall presented this report.

- A suggestion was made to create a binder that will archive all past and current policies.
- Several policies were presented for first readings including;
  - A. Military Leave
  - B. Employment Terms
  - C. Preschool Provider
  - D. Disability Leave
- Several policies were presented for second reading/approval including;
  - A. Classroom discipline
  - B. School Security
  - C. Tardiness
  - D. Classroom observation
  - E. Use of school records by personnel

##### Motion to accept the above mentioned policies

Moved by : Laura Mott

Seconded by: Gerry Barron

Yes: 9

No: 0

##### Finance Committee; Treasurer's Report

The report was presented by Heidi Sheehan and Beth Idaluca

- An audit adjustment of \$30,000.00 was made
- Variances in the budget are due to timing issues
- The \$50,000.00 line of credit has been paid off
- Currently there are outstanding receivables from the Millcreek School District, Heidi is working on trying to get these payments made to us directly from the state.
- The check detail was reviewed without question
- Currently we have \$1600.00 in bills over 90 days
- Bills to be paid were presented, reviewed and prepared for signature

**Buildings and Grounds Committee;**

Anthony Pirello (Principal/CEO) presented the report

- The B&G committee meets weekly on Mondays at 4:00
- Waiting for fire doors to be delivered and installed
- Several building and grounds projects are scheduled during holiday break
- MCHE is now using their own entrance

**PTO;**

- No report, this report is presented quarterly by Jane Binder ( PTO Co-president)

**Administrators /CEO Report;**

Presented by Anthony Pirello (Principal/CEO)

- Current enrollment total; 160: there are still openings in kindergarten
- MRCS had a successful fire drill, all students were evacuated from the building in three (3) minutes and a complete safety sweep was completed within nine (9) minutes
- Parent/Teacher conferences were a huge success with the largest participation rate in school history
- Reviewed results of County Health Dept. inspection and recommendations

**Human Resources;**

Committee report presented by Anthony Pirello (Principal/CEO)

- The HR committee and Policy committee are collaborating on the development of several policies in preparation for review/approval by the Board at large
- On going discussions regarding professional development for staff; requirements, policy and best practice

**Motion to approve Jamie Saulsbery's request for a leave of absence to complete her student teaching**

Moved by: Annette Marshall

Seconded by: Mary Connerty

Yes: 9

No: 0

**Motion to approve Anthony Pirrello's request to participate in the Superintendent Program at Edinboro University with tuition reimbursement by MRCS**

Moved by; Stephanie Taylor

Seconded by: Gerry Barron

Yes: 9

No: 0

**New Business;** None

**Old Business:**

- Discussion regarding the Kathy Kingston contract; are we moving forward with using her as a mentor and/or consultant? HR committee will review this issue and make recommendations
- The Executive committee will begin work on CEO/Principal benchmarks, any ideas and/or suggestions should be forwarded to Laura Mott. Benchmarks will be utilized in the evaluation of the CEO/Principal

**Motion to adjourn;**

Moved by: Stephanie Taylor

Seconded by: Beth Iadeluca

Yes: 9

No: 0