

Montessori Regional Charter School

Board of Trustees Meeting

September 13, 2006

Board Members Present:

Rob Petro	Laura Mott	Beth Iadeluca
Gerry Barron	Tracy Wilczynski	Mary Burrows
Annette Marshall	Richard O'Dell	Charlie Witchcoff
Stephanie Taylor		

Board members not in attendance: Mary Connerty, Marty Maly

Also in attendance: Anthony Pirrello, Tom Pendleton, Heidi Sheehan, Jill Duncan

Call to Order: The meeting was called to order at 6:06 by Laura Mott, President, by leading the Pledge of Allegiance.

Public Comment: None

Approval of Minutes: Minutes from meeting on August 9, 2006 were read and accepted

Motion to accept Board Meeting Minutes

Moved by: Beth Iadeluca Seconded by: Laura Mott

Yes: 10 No: 0

Committee Reports:

Finance Committee; Treasurer's Report

A question was raised about approving checks that have already been written/sent. Tom will look into the legal responsibility of the Board and report back at the next meeting.

- The PLIGIT account is down to \$ 2,000.00
- The final payment from the implementation grant as been received.
- The ESD currently owes us \$160,000.00
- We are up to date on outstanding bills
- Cash flow is anticipated to be tight, will possibly need a short term loan/note

Motion to approve bills paid

Moved by: Laura Mott Seconded by: Richard O'Dell

Yes: 10 No: 0

Buildings and Grounds Committee;

- The committee is meeting weekly to oversee progress on all building renovations
- The B&G committee meets weekly on Mondays at 4:00
- Remaining work includes a bathroom downstairs for MCHE, it is expected that the

cost will exceed the \$5,000.00 budgeted and will go out to bid.

A. Q: What has been decided about leasing building space to outside business

PTO Report;

- General PTO meetings will be held quarterly
- PTO committees will meet individually at their discretion
- PTO sponsored “BOO WHO“ Breakfast was a success

Administrators /CEO Report;

- Current enrollment total; 160: there are 3 openings in kindergarten
- Presentation/Review the PSSA test results, we were above the state average in math and reading, we fell short in writing. PASA reports not yet available. We made AYP.
- The curriculum will be modified to address writing standards/expectations
- Review/Discussion regarding Special Ed. Program and developing policy to be in compliance with Federal/State rules/regulations, deadline 11/1/06.
- A Building Level Support Team which meets Thursdays @ 1:00 has been created.
- Presentation and recommendation of new hire Patricia Synder for a 9-12 Directress/Title One position

Motion to hire Patricia Synder as recommended by Principal/CEO

Moved by: Laura Mott

Seconded by: Gerry Barron

Yes: 10

No: 0

- Discussion regarding the September 1 birth date/start date for enrollment into Kindergarten.
 - A. Considered student reimbursement from home school
 - B. Considered policy/precedence and exception to the rule
 - C. Considered need/want of parent vs. school and the best interest of the child

Motion to enroll Conner Sheehan into MRCS Kindergarten despite his birth date (9/2/01) with the following stipulations: a written request, a letter of recommendation and assessment of current skills and abilities.

Moved by: Annette Marshall

Seconded by: Laura Mott

Yes: 10

No: 0

Human Resources;

- Tara Trigillo has military orders for 2 weeks of mandatory training, after legal review it's so noted that by law MRCS is required to pay her current salary/wages in full.
- Principal/CEO recommended that Tara's position/responsibilities are 100% Title One/6-9.

Motion to accept HR committee's recommendation that Tara Trigillo receive her full pay for military leave as required by law.

Moved by: Laura Mott

Seconded by: Beth Idadeluca

Yes: 10

No: 0

- Jenni Smith has resigned effective immediately

Motion to accept Jenni Smith's resignation effective 9/1/06

Moved by: Laura Mott
Yes: 10

Seconded by: Richard O'Dell
No: 0

- Jill Duncan will be taking medical leave in November

Motion to accept HR committee's recommendation to approve Jill Duncan's request for medical leave.

Moved by: Laura Mott
Yes: 10

Seconded by: Stephanie Taylor
No: 0

- TA Elaine Pierro is considered temporary until she meets the state requirements of highly qualified. Suggestion to check with local districts and/or IU#5 for tests.

Motion to accept HR committee's recommendation to keep TA Elaine Pierro as temporary for no longer than 90 days or until she becomes highly qualified

Moved by: Laura Mott
Yes: 10

Seconded by: Tracy Wilczynski
No: 0

- In order to improve our accounting procedures it has been suggested that all staff salaries be calculated using a fiscal year format instead of anniversary/start date.

Motion to accept HR committee's recommendation to move all MRCS employees salaries to begin/end using the fiscal year (July 1 to June 30) format

Moved by: Laura Mott
Yes: 10

Seconded by: Annette Marshall
No: 0

- Discussed suggestion that when degreed/certified TA's are used as directress/classroom substitutes they be paid the substitute base rate of \$75.00 a day.

Motion to accept the HR committee's recommendation to pay degreed/certified TA's the substitute base rate of \$75.00 a day when used in the capacity of directress/classroom teacher.

Moved by: Laura Mott
Yes: 10

Seconded by: Richard O'Dell
No: 0

New Business;

- Discussed Board Retreat, attendance was low however the reference book was distributed to all board members. It was requested that board members that did not attend the retreat please read the material and come to monthly meetings prepared for discussion.
- Discussed the Web site which currently needs updating including board meeting minutes from May through August

Old Business:

- Mary Connerty has rescinded her resignation
- Discussed the size of the board and whether or not to fill vacancies
- A tardy/absenteeism draft procedure was presented,. It was reported that since the carpool rules have been enforced and frequent violators have been addressed individually, the problems have decreased

Motion to adjourn;

Moved by: Laura Mott

Yes: 10

Seconded by: Tracy Wilczynski

No: 0