

Montessori Regional Charter School Board of Trustees Meeting July 12, 2006

Board Members Present:

	Laura Mott	Beth Iadeluca
Richard O'Dell	Tracy Wilczynski	Mary Burrows
Charlie Wtichcoff	Marty Maly	Mary Slusarz
Annette Marshall	Stephanie Taylor	Mary Connerty

Board members not in attendance: Gerry Barron, Rob Petro, Roanna Chen

Also in attendance: Tom Pendleton, Jill Duncan, Heidi Sheehan

Call to Order: The meeting was called to order at 7:05 by Laura Mott, President, by leading the Pledge of Allegiance.

Public Comment: None

Approval of Minutes: Minutes from meetings on 5/10/06 and 6/28/06 were read and accepted

Motion to accept Board Meeting Minutes

Moved by: Laura Mott Seconded by: Mary Slusarz
Yes: 11 No: 0

Correction: **Unanimous** vote to accept resignation

Motion to approve correction

Moved by: Richard O'Dell Seconded by: Annette Marshall
Yes: 11 No: 0

Committee Reports:

Finance Committee;

- The last payment on the implementation grant will be received next month
- Receivables from the school districts will all be reconciled
- We will receive a small amount of money through reconciliation from PDE
- Cash flow maybe tight over the next several months until October
- Approximately \$216,000 was spent on classroom supplies/materials to make all curriculum areas Montessori
- Cash withdrawal from the Plegit account for closing cost
- We anticipate an increase in Title One money to possibly \$48,000
- Heidi has offered to answer any budget/finance questions via email

Motion to approve bills paid

Moved by: Tracy Wilczynski

Seconded by: Richard O'Dell

Yes: 11

No: 0

Buildings and Grounds Committee;

The name of the B&A committee has been changed to the B&G committee with the acquisition of the building.

- Currently several part time people are working on general cosmetic work including painting, repairing and renovating
- The proposal to accept bids for the renovations to the basement will be announced in the newspaper on 7/14/06
- The second floor classrooms are currently being reconfigured
- B&G committee meetings are weekly on Mondays at 4:00

PTO Report;

- PTO has a balance to carry over to the 2006-2007 school year
- The Board requested that a financial report be available for review at monthly meetings
- PTO is developing a special events calendar
- PTO information to go out to all parents with the summer packet
- A reminder that the next PTO meeting is scheduled for 7/31/06

Administrators /CEO Report;

- Reviewed current enrollment numbers, there is a waiting list for every class
- ESY(extended school year) is currently underway, 4 students are receiving ESY
- Two teachers are currently in training
- Discussion regarding sending the music teacher to Montessori training
- Two TA's need to be hired for the new school year, several individuals have expressed interest
- As of today MCHE has not yet hired an administrator
- MCHE has designed their school calendar to match ours

Human Resources;

- Discussion regarding the selection of Mike Wehrer as interim Administrator/CEO

Motion to approve Mike as interim Administrator/CEO at the recommended hourly wage

Moved by: Laura Mott

Seconded by: Mary Slusarz

Yes: 11

No: 0

- Discussion regarding the hire of Erica Heilman and withdrawing an offer of employment
- Suggestions were made to revise the draft letter rescinding the job offer
- Suggestion was made to notify Erica via certified mail

Motion to rescind the hire of Erica Heilman

Moved by: Annette Marshall

Seconded by: Mary Slusarz

Yes: 11

No: 0

- Presentation and discussion regarding the restructuring of the Special Ed./Title One programs

Motion to accept proposed restructure of the Special Ed/Title One Program

Moved by: Annette Marshall

Seconded by: Mary Connerty

Yes: 11

No: 0

- Discussion regarding Michele Roberts who was let go
- HR committee is currently investigating her written complaints
- HR committee is tightening their hiring/firing policies and practices
- Currently ads are running for teachers
- The response for the CEO/Principal are coming in very slowly
- Discussion regarding a notification letter to parents of Lydia's resignation and our search for a replacement

New Business;

- Reviewed dates and times for upcoming Board Retreat, discussed presentation topics, all Board members are strongly encouraged to attend
- Discussed the recent request for files/records made by the Erie School District and the process and procedure regarding our compliance to the request
- Richard and Tom will take care of contacting the ESD regarding this request
- The security system is now in place, key fobs will be distributed soon, building access will be restricted according to need

Old Business:

- None

Motion to adjourn;

Moved by: Laura Mott

Seconded by: Mary Connerty

Yes: 9

No: 0