

Montessori Regional Charter School

Attendance and Truancy Policy

- When your child returns to school after an absence, he/she **must** bring a written excuse from you (or a physician) verifying the absence within 3 calendar days of the absence. If we do not receive a written excuse it will be considered an **unlawful** absence. MRCS will consider the following reasons lawful absences if a parent verification letter is submitted:
 - Illness
 - Family emergency
 - Death of a family member
 - Medical or dental appointments
 - Authorized school activities
 - Educational travel with prior approval
- A maximum of ten (10) days of cumulative lawful absences verified by parental notification may be permitted during a school year. All absences beyond 10 cumulative days will require an excuse from a physician or will be considered *unlawful*.
- A notice will be sent home for each *unlawful* absence (i.e. any absence that does not have a written excuse or any absence after 10 cumulative absences that does not have a physician's excuse). **Upon the third unlawful absence Montessori Regional Charter will notify your home district. It is the responsibility of the Home District to enforce compulsory attendance laws in accordance with the Public School code.** Unlawful absences beyond three will be filed with the magisterial district judge and parents who are found to be in violation may face fines, required parental education programs or in the worst cases, sentencing to county jail.
- Tardy Policy** - All time out of the school day will be accumulated and will be counted as unlawful absences (unless accompanied by a physician's excuse). The school day begins promptly at 8:30 and ends at 3:00 pm.

If you have any questions, please do not hesitate to call (833-7771).